[This contract is for use between you and a direct client]\*

\**delete before sending to client.*

**Richard Foster Voiceover Contract – General Use**

This is a contract for service between Richard Foster, the supplier and [ ], the buyer.

The supplier and the Buyer agree to be bound by the following terms.

# Limits of Use and Licensing

(1.1) The supplier agrees to supply a professional voiceover service to the buyer – *“the deliverables”.*

(1.2) The service being supplied - *“the deliverables” -* is a voiceover to be incorporated into the following:

(1.3) The service will be provided in a recording session as specified in 2.1 –

2.3 below.

(1.4) Is the supplier granting the buyer full unfettered use of the deliverables now and in perpetuity in all media? Y/N.

(1.5) If Yes. The cost of the buyout, excluding session fee will be (Insert Fee) (1.6) If No. The following usage rights are defined below:

a] Duration of license:

b] Channels and platforms the deliverables are licensed on:

c] Geographical restrictions on use of the deliverables: Y/N? d] Is internet use permitted? Y/N

e] If Yes, which websites:

f] For what duration:

g] Further usage restrictions:

1. Can the deliverables only be used in whole? Y/N
2. If No. Is a license granted for the deliverables to be edited and used in part? Y/N
3. Is onward selling of the deliverables permitted? Y/N

Further use beyond license restrictions above will require further fees to be negotiated and agreed in good faith.

# The Recording Session.

**The hourly session fee is (FEE HERE) Per Hour or part thereof.**

**It is anticipated that** *“the deliverables”* **will take (HOURS) of studio time to record.**

(2.1) The recording session date is [date of session] (2.2) The recording session start time is [time of session]

(2.3) The recording session duration is [duration of session]

(2.4) Will *“the deliverables”* be cleaned up, edited or post produced? [Y/N] If yes, will an additional fee be charged? Y/N. If Yes, the fee is: (fee)

(2.5) *“The deliverables”* will be delivered electronically via FTP or to email addresses? [YES] or [NO]

(2.6) *“The deliverables”* will be delivered live over ISDN/IP [YES] or [NO]

# Payment Terms

(3.3) The payment terms are: Payment IN FULL either [IN ADVANCE] or [30 days from delivery of an appropriate invoice from the supplier to the buyer].

# I agree to abide by these terms and conditions. Signed by:

**Supplier:**

Name

Signature

Date:

# Buyer:

Name

Signature

Date: